



SCHOOL & COLLEGE LEGAL SERVICES OF CALIFORNIA

*A Joint Powers Authority
serving school and
college districts
throughout the state.*

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Santa Rosa, CA 95403

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MEMORANDUM

To: All Clients
From: Carl D. Corbin *CDC*
Date: April 18, 2016
Re: End of the School Year Survey and 2016-2017
Workshop List

As we approach the last few weeks of the 2015-2016 school year, I want to thank you for allowing School and College Legal Services (SCLS) to assist you in addressing your legal needs. The purpose of this memorandum is to discuss the end of the school year survey and to provide a schedule of the 2016-2017 SCLS workshops.

End of the School Year Survey

We encourage you to complete our annual “end of the school year” survey. This short, online survey is designed to obtain your thoughts and ideas on how our office can best address your legal needs.

Please take a few minutes to complete the electronic survey available at the following link:

https://docs.google.com/forms/d/1b2RzKmqeONsxKTAcKFow-WFJqUvMxWLy8KbrxjT6cw/viewform?usp=send_form

The link will be “active” until June 15, 2016. Thank you in advance for your comments and suggestions. And, as always, please feel free to contact me directly with any thoughts you may have regarding SCLS.

2016-2017 Workshops

Please find attached a schedule of 2016-2017 workshops available for attendance by registering with our office. We are providing our clients this list now to assist with your professional development planning for the next school year. Please note that the list may be revised based on our clients’ needs and the needs of the office. The workshops are scheduled to occur in Santa Rosa; however, upon request, we will consider offering workshops at alternative locations such as Santa Cruz,



Mendocino, and/or Humboldt County Offices of Education. In addition you will find attached a separate workshop list for Humboldt County. These workshops will be presented by Damara Moore who is based at Humboldt County Office of Education in Eureka.

Lastly, please contact me if you would like a workshop developed and presented specifically to your district.

On behalf of all the attorneys at SCLS we thank you for your continued support of our organization!



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2016-17 WORKSHOPS

as of April 18, 2016

Sonoma County Office of Education 5340 Skylane Blvd., Santa Rosa, CA 95403

			Anticipated Audience
	August 23, 2016 10:00 a.m. – 12:00 p.m.	Sexual Harassment Prevention Redwood Rooms A & B Monica D. Batanero	K-12/CCD
	August 24, 2016 1:00 p.m. – 3:00 p.m.	Political Activities of Districts & Employees Redwood Rooms A & B Patrick C. Wilson and Steven P. Reiner	K-12/CCD
	September 15, 2016 9:00 a.m. – 12:00 p.m.	Common Special Education Mistakes Leading to Litigation Redwood Rooms A & B Jennifer E. Nix	K-12
	September 20, 2016 9:00 a.m. – 12:00 p.m.	Student Discipline Including Special Education Oak Rooms D & E Carl D. Corbin	K-12
	September 22, 2016 9:00 a.m. – 12:00 p.m.	School Site Administrators Part I Oak Rooms D & E Carl D. Corbin and Mia N. Robertshaw	K-12
	September 27, 2016 1:00 p.m. – 4:00 p.m.	Brown Act, Ethics, and Conflicts Redwood Rooms A & B Patrick C. Wilson	K-12/CCD
	September 29, 2016 1:00 p.m. – 4:00 p.m.	Employee Leaves 101 Oak Rooms D & E Nancy L. Klein	K-12/CCD
	October 4, 2016 1:00 p.m. – 4:00 p.m.	Special Education 101 for Administrators Oak Rooms D & E Jennifer E. Nix	K-12

		Anticipated Audience
October 6, 2016 9:00 a.m. – 12:00 p.m.	Layoffs 101 (Classified & Certificated) Oak Rooms D & E Carl D. Corbin	K-12
October 11, 2016 9:00 a.m. – 11:00 p.m.	18+ Year Student Issues Redwood Rooms A & B Monica D. Batanero and Steven P. Reiner	K-12
October 13, 2016 1:00 p.m. – 4:00 p.m.	Collective Bargaining 101 Oak Rooms D & E Mia N. Robertshaw	K-12/CCD
October 18, 2016 9:00 a.m. – 11:00 a.m.	Record Retention and Destruction Oak Rooms D & E Frank Zotter, Jr.	K-12/CCD
October 20, 2016 1:00 p.m. – 4:00 p.m.	School Site Administrators Part II Oak Rooms D & E Carl D. Corbin and Mia N. Robertshaw	K-12
October 26, 2016 2:00 p.m. – 4:00 p.m.	Sexual Harassment Prevention Redwood Rooms A & B Monica D. Batanero	K-12/CCD
November 1, 2016 9:00 a.m. – 12:00 p.m.	Title IX Coordinator 101 Redwood Rooms A & B Mia N. Robertshaw	K-12/CCD
November 3, 2016 1:00 p.m. – 4:00 p.m.	Public Contracting – Basic Oak Rooms D & E Patrick C. Wilson and Loren W. Soukup	K-12/CCD
November 9, 2012 9:00 a.m. – 12:00 p.m.	Special Education Mental Health Issues Oak Rooms D & E Monica D. Batanero and Jennifer E. Nix	K-12
December 8, 2016 10:00 a.m. – 12:00 p.m.	Copyright & Documentation Issues Oak Rooms D & E Frank Zotter, Jr.	K-12/CCD
December 8, 2016 1:00 p.m. – 4:00 p.m.	Section 504 of the Rehabilitation Act of 1973 Oak Rooms D & E Carl D. Corbin	K-12

		Anticipated Audience
December 12, 2016 10:00 a.m. – 1:00 p.m.	Workplace Investigations Oak Rooms D & E Nancy L. Klein	K-12/CCD
December 13, 2016 9:00 a.m. – 12:00 p.m.	Bullying, Cyberbullying, & Student Free Speech Oak Rooms D & E Loren W. Soukup	K-12/CCD
January 11, 2017 9:00 a.m. – 11:00 a.m.	Sexual Harassment Prevention Oak Rooms D & E Monica D. Batanero	K-12/CCD
January 25, 2017 9:00 a.m. – 12:00 p.m.	Special Education Hot Topics Redwood Rooms A & B Jennifer E. Nix	K-12
January 25, 2017 2:00 p.m. – 5:00 p.m.	Brown Act, Ethics, and Conflicts Redwood Rooms A & B Patrick C. Wilson	K-12/CCD
January 30, 2017 2:00 p.m. – 4:00 p.m.	How to Respond to a Public Records Act Request Redwood Rooms A & B Frank Zotter, Jr.	K-12/CCD
February 2, 2017 9:00 a.m. – 12:00 p.m.	Review of New Legislation Impacting Education for 2017 Oak Rooms D & E Carl D. Corbin	K-12
February 27, 2017 2:00 p.m. – 4:00 p.m.	Form 700 Basics Oak Rooms D & E Frank Zotter, Jr.	K-12/CCD
March 8, 2017 1:00 p.m. – 4:00 p.m.	Employee Leaves 101 Redwood Rooms A & B Nancy L. Klein	K-12/CCD
March 16, 2017 1:00 p.m. – 4:00 p.m.	Special Education 102 for Administrators Oak Rooms D & E Jennifer E. Nix	K-12



		Anticipated Audience
March 29, 2017 9:00 a.m. – 12:00 p.m.	Campus Security Oak Rooms D & E Frank Zotter, Jr.	K-12/CCD
April 12, 2017 10:00 a.m. – 1:00 p.m.	Public Contracting – Advanced Redwood Rooms A & B Patrick C. Wilson and Loren W. Soukup	K-12/CCD
April 18, 2017 2:00 p.m. – 4:00 p.m.	Sexual Harassment Prevention Redwood Rooms A & B Mia N. Robertshaw	K-12/CCD

Humboldt County Office of Education
901 Myrtle Ave., Eureka, CA 95501
Annex Board Room

		Anticipated Audience
September 28, 2016 1:30 p.m. – 3:00 p.m.	Recent Developments in Special Education Law Damara L. Moore	K-12
November 30, 2016 1:30 p.m. – 3:00 p.m.	Special Education Discipline Damara L. Moore	K-12
January 10, 2017 1:30 p.m. – 3:00 p.m.	Certificated Discipline Process Damara L. Moore	K-12
March 29, 2017 9:00 a.m. – 12:00 p.m.	Special Education 101 for School Site Administrators Damara L. Moore	K-12