



SCHOOL & COLLEGE LEGAL SERVICES OF CALIFORNIA

*A Joint Powers Authority
serving school and college
districts throughout the
state.*

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MEMORANDUM

To: All Clients
From: Carl D. Corbin, General Counsel *CDC*
Date: April 27, 2018
Re: End of the School Year Survey, Staff, 2018-2019 Retainer Hours, SCLS Website, and 2018-2019 Workshop List

As we approach the last few weeks of the 2017-2018 school year, I want to thank you for allowing School and College Legal Services (SCLS) to assist you in addressing your legal needs. The purpose of this memorandum is to discuss the end of the school year survey, share staffing changes, discuss 2018-2019 retainer hours, mention the SCLS website, and to provide a schedule of the 2018-2019 SCLS workshops.

End of the School Year Survey

We encourage you to complete our annual “end of the school year” survey. This short online survey is designed to obtain your thoughts and ideas on how our office can best address your legal needs.

Please take a few minutes to complete the electronic survey by clicking [here](#).

The link will be “active” until June 15, 2018. Thank you in advance for your comments and suggestions. And, as always, please feel free to contact me directly with any thoughts you may have regarding SCLS.

Staff

Sarah Hirschfeld-Sussman joined our office on March 30, 2018. Ms. Hirschfeld-Sussman graduated from law school in 2015. Prior to joining SCLS, Ms. Hirschfeld-Sussman practiced education law for public school district clients at a law firm in the Sacramento area. In law school, Ms. Hirschfeld-Sussman interned at the San Francisco City Attorney’s Office, the Washington State Attorney General’s Office, and the U.S. Attorney’s Office for the Eastern District of Missouri. Ms. Hirschfeld-Sussman’s focus at SCLS will be primarily in the areas of personnel and collective bargaining for both



K-12 and Community College clients.

Our Legal Department Accounting Coordinator, Kristian Vallée, transitioned to a new position in February 2018. However, we are lucky and excited that April Tinelli, formerly working at the Sonoma County Office of Education, has joined our office and become our new Legal Department Accounting Coordinator. If you have any billing questions or concerns, please contact Ms. Tinelli (atinelli@sclscal.org) for assistance.

Lastly, as I mentioned in my All Client letter on February 14, 2018, Grant Abernathy joined our office as a Labor Relations Coordinator. However, Mr. Abernathy is no longer with our office.

2018-2019 Retainer Hours

Thank you to our existing “retainer” clients for purchasing retainer hours for the 2017-2018 school year. You should have already received via postal mail an agreement for services from SCLS for the 2018-2019 school year. For retainer clients, you are asked to select the number of hours you would like to purchase for the 2018-2019 school year. I know this can be a complicated issue. Please contact me if you would like to discuss this matter more depth in order for you to make the best informed decision for your educational institution.

For our “billable” clients, you should have already received via postal mail an agreement for services from SCLS for the 2018-2019 school year. Please contact me if you have any questions.

SCLS Website

Did you know that you can access lots of different information on our SCLS website? Our website has information to include biographies on our attorneys and their specialty areas, you can view our latest Legal Updates, and you can register for our workshops, and more! Please check out our website and let us know if you have any suggestions for improvement: <http://www.sclscal.org/>.

Workshops

The mission of SCLS is not only to assist our clients in resolving legal issues that arise, but to also assist our clients in avoiding legal issues entirely. SCLS has a strong preventative law focus which we address through various methods to include our workshops. Our multi-client workshop rates are very cost effective with a two-hour workshop at \$30 per participant and a three-hour workshop at \$45 per participant for workshops located in Santa Rosa. Our rates are only slightly increased for any workshops we offer in Eureka to account for travel costs. All workshops include extensive reference materials. I believe the quality and cost of SCLS workshops are unmatched in the area of preventative law.

Please find attached a schedule of the 2018-2019 workshops available for attendance by registering with our office. We are providing our clients this list now to assist with your professional development planning for the next school year. Please note that the list may be



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revised based on our clients' needs and the needs of the office. The workshop list may be also found at: <http://www.sclscal.org/workshops>.

As you can see while most workshops will be offered in Santa Rosa, we are also offering workshops in Humboldt County (Eureka). Please contact me if you would like to arrange for a workshop for your district on a specific topic.

On behalf of all of the attorneys at SCLS we thank you for your continued support of our organization!