



**SCHOOL & COLLEGE LEGAL SERVICES
OF CALIFORNIA**

Santa Rosa Office
5350 Skylane Blvd., Santa Rosa, CA 95403
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2019-2020 Workshops
as of August 28, 2019

Sonoma County Office of Education 5340 Skylane Blvd., Santa Rosa, CA 95403

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
August 28, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Title IX Athletics ²	Ellie R. Austin	K-12/CCD Site Administrators, Title IX Coordinators, Equity and Inclusion Staff, Athletic Directors, Coaches, and Booster Club Members	Redwood Rooms A&B
September 11, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Student Discipline Including Special Education Issues ¹	Carl D. Corbin	K-12 Administrators, school psychologists, and special education teachers	Redwood Rooms A&B
September 19, 2019 9:00 a.m. - 1:00 p.m. \$60 clients/\$70 non-clients	Title IX Part I – Title IX Coordinator Essentials ²	Ellie R. Austin & Monica D. Batanero	K-12/CCD Administrators, Title IX Coordinators, Deputy Title IX Coordinators, and Equity and Inclusion Staff	Redwood Rooms A&B
September 25, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Special Education – Behavioral Interventions ¹	Jennifer E. Nix	K-12 Administrators, school psychologists and special education providers	Redwood Room C
October 1, 2019 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Legally Defensible Practices Regarding Section 504 of the Rehabilitation Act of 1973 ¹	Carl D. Corbin	K-12 All certificated staff would benefit, especially Administrators and School Psychologists	Redwood Room C

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
October 8, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	How to Respond to those Frequently Asked Questions: A legal overview of key issues when responding to student, parents, community, trustee and administrator questions and requests.	Nancy L. Klein & Steven P. Reiner	K-12 School Site & District Office Staff	Redwood Rooms A&B
October 9, 2019 9:00 a.m. - 1:00 p.m. \$60 clients/\$70 non-clients	Title IX Part II – Conducting Title IX Investigations ²	Ellie R. Austin & Monica D. Batanero	K-12/CCD Administrators, Title IX Coordinators, Deputy Title IX Coordinators, and Equity and Inclusion Staff	Redwood Rooms A&B
October 16, 2019 9:00 a.m. - 11:00 a.m. \$30 clients/\$40 non-clients	Sexual Harassment Prevention Training ² Combined 2 hours for supervisors and 1 hour for non-supervisors	Monica D. Batanero & Kaitlyn A. Schwendeman	K-12/CCD Supervisory personnel including District Board Members and non supervisors	Redwood Rooms A&B
October 22, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Basics of Clery Act Compliance ²	Ellie R. Austin & Monica D. Batanero	CCD Public safety/Security, HR, Student Affairs, Athletics, and Student Housing Staff	Redwood Rooms A&B
October 29, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Common Special Education Mistakes Leading to Litigation ¹	Jennifer E. Nix	K-12 Special Education Staff	Redwood Rooms A&B
November 5, 2019 9:00 a.m. - 1:00 p.m. \$60 clients/\$70 non-clients	Comprehensive Review and Practical Guidance on Student Discipline ¹	Monica D. Batanero & Kaitlyn A. Schwendeman	K-12 All school site and district administrators who have student discipline responsibilities	Oak Room

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
November 7, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Confidentiality and Record Retention/Destruction 101 ²	Erin E. Stagg	K-12/CCD Administrators, Deputy/Asst. Administrators, Business Managers, and lower-level administrative staff	Oak Room
November 12, 2019 9:00 a.m. - 1:00 p.m. \$60 clients/\$70 non-clients	Title IX Part III – Nuts and Bolts of the Title IX Coordinator's Role ²	Ellie R. Austin & Monica D. Batanero	K-12/CCD Administrators, Title IX Coordinators, Deputy Title IX Coordinators, and Equity and Inclusion Staff	Redwood Rooms A&B
November 14, 2019 9:00 a.m. - 11:00 a.m. \$30 clients/\$40 non-clients	How to Respond to a Public Records Act Request ²	Erin E. Stagg	K-12/CCD Administrators, Deputy/Asst. Administrators, Business Managers, and lower-level administrative staff	Oak Room
November 14, 2019 1:00 p.m. - 2:30 p.m. \$30 clients/\$40 non-clients No fee for Districts within Sonoma County. Must register through www.scoe.org	Student Immunizations: Legal Issues & New Legislation**	Carl D. Corbin	K-12 School district administrators, board members and school site leaders	SCOE - TLC
November 19, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Collective Bargaining: Everything District Negotiators Need to Know ²	Ellie R. Austin	K-12/CCD Negotiating Team Members	Redwood Rooms A&B
November 21, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Brown Act, Ethics, and Conflicts of Interest ²	Erin E. Stagg	K-12/CCD Board Members, Administrators, Deputy/Asst. Administrators, and Business Managers	Oak Room

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
December 3, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Eligibility Questions Under the IDEA and Section 504	Jennifer E. Nix	K-12 School Psychologists, School Counselors, Special Education/Special Services Administrators, Special Education Case Carriers/Managers	Redwood Rooms A&B
December 10, 2019 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Layoffs 101 (Certificated & Classified)	Carl D. Corbin	K-12 Staff responsible for layoffs.	Redwood Rooms A&B
December 12, 2019 9:00 a.m. - 1:00 p.m. \$60 clients/\$70 non-clients	Title IX Part IV – Additional Title IX Challenges for Community Colleges ²	Ellie R. Austin & Monica D. Batanero	CCD Administrators, Title IX Coordinators, Deputy Title IX Coordinators, and Equity and Inclusion Staff	Redwood Rooms A&B
December 17, 2019 9:00 a.m. - 11:00 a.m. \$30 clients/\$40 non-clients	Website Accessibility ²	Ellie R. Austin	K-12/CCD District Web Specialists, Technology Coordinators, Equity/Inclusion Staff, & ADA/504 Coordinators	Redwood Rooms A&B
January 22, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	School and Workplace Investigations ²	Monica D. Batanero & Ellie R. Austin	K-12/CCD Site administrators, HR Staff, Title IX Coordinators, any others who might conduct investigations	Redwood Rooms A&B
January 30, 2020 2:00 p.m. - 4:00 p.m. \$30 clients/\$40 non-clients	Sexual Harassment Prevention Training ² Combined 2 hours for supervisors and 1 hour for non-supervisors	Monica D. Batanero & Kaitlyn A. Schwendeman	K-12/CCD Supervisory personnel including District Board Members and non-supervisors	Redwood Rooms A&B

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
February 4, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Public Contracting ²	Erin E. Stagg & Jennifer Henry	K-12/CCD Superintendents, Business Managers, and Facility Directors	Oak Room
February 12, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Preschool Special Education Issues ^{1,2}	Jennifer E. Nix	K-12 School Site Administrators	Redwood Rooms A&B
February 25, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Review of New Legislation for 2020 ²	Carl D. Corbin	K-12 Board Members and Superintendents	Oak Room
April 8, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Legal Issues Associated with Individualized Transition Plans ¹	Jennifer E. Nix	K-12 Special Education Staff	Oak Room
April 14, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Student Discipline Including Special Education ¹	Carl D. Corbin	K-12 Administrators, school psychologists, and special education teachers	Oak Room
April 16, 2020 9:00 a.m. - 3:00 p.m. \$75 clients/\$85 non-clients (Lunch will be served.)	Employee Health Leave Rights and Employer Responsibilities ²	Nancy L. Klein & Kaitlyn A. Schwendeman	K-12/CCD Any administrator or employee responsible for monitoring or approving employee leaves or for providing notices related to health leaves	Oak Room
April 22, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Legally Defensible Practices Regarding Section 504 of the Rehabilitation Act of 1973 ¹	Carl D. Corbin	K-12 All certificated staff would benefit, especially Administrators and School Psychologists	Oak Room

May 6, 2020 9:00 a.m. - 11:00 a.m. \$30 clients/\$40 non-clients	Sexual Harassment Prevention Training ² Combined 2 hours for supervisors and 1 hour for non-supervisors	Monica D. Batanero & Kaitlyn A. Schwendeman	K-12/CCD Supervisory personnel including District Board Members and non supervisors	Oak Room
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Workshop dates and times subject to change.

Check <http://www.sclscal.org> for more details regarding the above programs and registration.

¹ This course meets the qualifications for continuing education credit for LEPs, LPCCs, LMFTs, LCSWs, and NCSP. It also qualifies for hours of continuing professional development for Nationally Certified School Psychologists under provider number 1025. The California Association of School Psychologists maintains responsibility for the program and its content. Participants in this training will earn Continuing Education Units – one unit hour per hour of instruction at the workshop - which can be used toward CASP certification. If you wish to receive credit, add “CEU” after your last name at the time of registration for the workshop. Each registrant wishing to receive credit must submit at the time of the workshop, a check for \$15 made out to CASP and a completed CASP form which SCLS will provide. This payment is separate and in addition to the workshop fee which is paid to SCLS. SCLS will submit the checks and forms for CEU’s to CASP.

² Participants in this training will earn Continuing Education Units for the total length of the workshop, which can be used towards California Association of School Business Officials CASBO certification.

*Our office is in the process of obtaining approval from the California Association of School Business Officials (CASBO) for continuing education credits.

**Workshop is sponsored by the Sonoma County Office of Education. Please visit www.scoe.org for registration.

Advance reservations are necessary and space is limited. You may register on our website at www.sclscal.org, by calling Linda at (707) 524-2690, or by email to register@sclscal.org. The workshop fee must be paid prior to the workshop date and can be done by mailing checks payable to School and College Legal Services to 5350 Skylane Blvd., Santa Rosa, CA 95403 or by faxing a purchase order made out to School and College Legal Services to (707) 578-0517.

The workshop fee will be charged for cancellations received less than seven days prior to the date of the workshop. If you are attending this workshop and are an individual with a disability who needs a special accommodation to participate, please call Linda Lowe at (707) 524-2690 at least 48 hours in advance of the workshop.

Humboldt County Office of Education 901 Myrtle Ave., Eureka, CA 95501

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
September 10, 2019 1:00 p.m. - 4:00 p.m. \$50 clients/\$60 non-clients	Special Education – Behavioral Interventions	Jennifer E. Nix	K-12 Administrators, school psychologists and special education providers	Redwood Room
October 2, 2019 1:00 p.m. - 4:00 p.m. \$50 clients/\$60 non-clients	Public Contracting ²	Erin E. Stagg	K-12/CCD Superintendents, Business Managers, and Facility Directors	Redwood Room
October 15, 2019 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Evaluations, Investigations, and Drafting Letters of Reprimand for Employees	Carl D. Corbin	K-12 Staff that Supervise Employees and/or Conduct Investigations	HCOE Annex Room
October 17, 2019 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Collective Bargaining: Everything District Negotiators Need to Know ²	Ellie R. Austin	K-12/CCD Negotiating Team Members	Redwood Room
October 24, 2019 1:00 p.m. - 4:00 p.m. \$50 clients/\$60 non-clients	Common Special Education Mistakes Leading to Litigation ¹	Jennifer E. Nix	K-12 Special Education Staff	Redwood Room
November 6, 2019 9:00 a.m. - 1:00 p.m. \$65 clients/\$75 non-clients	Comprehensive Review and Practical Guidance on Student Discipline ¹	Monica D. Batanero & Kaitlynn A. Schwendeman	K-12 All school site and district administrators who have student discipline responsibilities	Redwood Room
November 13, 2019 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Student Discipline Including Special Education ¹	Carl D. Corbin	K-12 Administrators, school psychologists, and special education teachers	Redwood Room

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December 4, 2019 9:00 a.m. - 12:00 p.m. \$50 clients/\$60 non-clients	School and Workplace Investigations ²	Damara L. Moore	K-12/CCD Site administrators, HR Staff, Title IX Coordinators, any others who might conduct investigations	Redwood Room
December 5, 2019 1:00 p.m. - 4:00 p.m. \$50 clients/\$60 non-clients	Eligibility Questions Under the IDEA and Section 504	Jennifer E. Nix	K-12 School Psychologists, School Counselors, Special Education/Special Services Administrators, Special Education Case Carriers/Managers	Redwood Room
January 14, 2020 1:00 p.m. - 4:00 p.m. \$50 clients/\$60 non-clients	Brown Act, Ethics, and Conflicts of Interest ²	Erin E. Stagg	K-12/CCD Board Members, Administrators, Deputy/Asst. Administrators, and Business Managers	Redwood Room
January 22, 2020 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Legally Defensible Practices regarding Section 504 of the Rehabilitation Act of 1973 ¹	Carl D. Corbin	K-12 All certificated staff would benefit, especially Administrators and School Psychologists	Redwood Room
March 3, 2020 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Review of New Legislation Impacting Education for 2020 ²	Carl D. Corbin	K-12 Board Members and Superintendents	Redwood Room

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
April 8, 2020 9:00 a.m. - 3:00 p.m. \$80 clients/\$90 non-clients (Lunch will be served.)	Employee Health Leave Rights and Employer Responsibilities ²	Nancy L. Klein	K-12/CCD Any administrator or employee responsible for monitoring or approving employee leaves or for providing notices related to health leaves	Redwood Room
April 21, 2020 1:00 p.m. - 4:00 p.m. \$50 clients/\$60 non-clients	Legal Issues Associated with Individualized Transition Plans ¹	Jennifer E. Nix	K-12 Special Education Staff	Redwood Room

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Santa Cruz County Office of Education 400 Encinal St., Santa Cruz, CA 95060

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October 8, 2019 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Legally Defensible Practices regarding Section 504 of the Rehabilitation Act of 1973 ¹	Carl D. Corbin	K-12 All certificated staff would benefit, especially Administrators and School Psychologists	Tech Center Conference Room
October 21, 2019 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Student Discipline Including Special Education Issues ¹	Carl D. Corbin	K-12 Administrators, school psychologists, and special education teachers	Tech Center Conference Room
November 15, 2019 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Collective Bargaining: Everything District Negotiators Need to Know ²	Ellie R. Austin	K-12/CCD Negotiating Team Members	Tech Center Conference Room
December 10, 2019 10:00 a.m. - 12:00 p.m. \$35 clients/\$45 non-clients	Website Accessibility ²	Ellie R. Austin	K-12/CCD District Web Specialists, Technology Coordinators, Equity/Inclusion Staff, & ADA/504 Coordinators	Tech Center Conference Room
January 24, 2020 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Layoffs 101 (Certificated & Classified)	Carl D. Corbin	K-12 Staff responsible for layoffs.	Tech Center Conference Room
February 18, 2020 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Common Special Education Mistakes Leading to Litigation ¹	Jennifer E. Nix	K-12 Special Education Staff	Tech Center Conference Room
May 5, 2020 10:00 a.m. - 4:00 p.m. \$80 clients/\$90 non-clients (Lunch will be served.)	Employee Health Leave Rights and Employer Responsibilities ²	Nancy L. Klein	K-12/CCD Any administrator or employee responsible for monitoring or approving employee leaves or for providing notices related to health leaves	Tech Center Conference Room

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