



SCHOOL & COLLEGE LEGAL SERVICES OF CALIFORNIA

*A Joint Powers Authority
serving school and college
districts throughout the
state.*

5350 Skylane Boulevard
Santa Rosa, CA 95403

Tel: (707) 524-2690
Fax: (707) 578-0517
santarosa@sclscal.org
www.sclscal.org

General Counsel
Carl D. Corbin

Attorneys
Ellie R. Austin
Monica D. Batanero
Jennifer Henry
Sarah Hirschfeld-Sussman
Nancy L. Klein
Damara L. Moore
Jennifer E. Nix
Steven P. Reiner
Kaitlyn A. Schwendeman
Loren W. Soukup
Erin E. Stagg

Of Counsel
Robert J. Henry
Margaret M. Merchat
Patrick C. Wilson
Frank Zotter, Jr.

MEMORANDUM

To: All Clients

From: Carl D. Corbin, General Counsel *CDC*

Date: September 3, 2019

Re: Introducing Kaitlyn Schwendeman, End of the School Year Survey, Website, 2019-2020 Workshop List

Welcome to the 2019-2020 school year! I want to thank you for allowing School and College Legal Services (SCLS) to assist you in addressing your legal needs.

The purpose of this memorandum is to introduce Kaitlyn Schwendeman, discuss the “end of the school year” survey, mention the SCLS website, and share the 2019-2020 SCLS workshops list.

Attorney Kaitlyn Schwendeman

Kaitlyn Schwendeman joined our office on April 22, 2019. Ms. Schwendeman graduated law school in 2015. Prior to joining SCLS, Ms. Schwendeman represented over 75 school districts throughout New York State for approximately three years focusing on collective bargaining and special education matters. Ms. Schwendeman most recently worked at a boutique labor and employment law firm in San Francisco. Ms. Schwendeman’s areas of focus at SCLS will be primarily special education, collective bargaining, and personnel.

End of the School Year Survey

As you may recall, we sent an email on April 24, 2019, requesting that you complete (sometime prior to May 20, 2019) our annual “end of the school year” survey regarding the services provided by SCLS. We collected survey responses from 58 respondents. We appreciate the feedback from all of our clients that responded. The results of the survey demonstrated significant satisfaction with the services provided by SCLS. Please see attached a two-page summary of the survey results. We are pleased at the positive feedback! We will strive to continue to improve the delivery of legal services to our clients.



Website

In reviewing the “end of the school year” survey, many of our clients are not regularly accessing our website. When you have the chance, I encourage you to visit our website. Changes to the website should allow clients to quickly search for and obtain previously published Legal Updates from the last four years. (Copies of legal updates older than four years can be obtained by contacting our office.) Please contact our office at legal_services@sclscal.org in order to obtain a user name and password in order to access and search our library of Legal Updates. Our workshop list is also updated and maintained on the website.

2019-2020 Workshop List

The mission of SCLS is not only to assist our clients in resolving legal issues that arise, but to also assist our clients in avoiding legal issues entirely. SCLS has a strong preventative law focus which we address through various methods to include our workshops. Our multi-client workshop rates are very cost effective with a two-hour workshop at \$30 per participant for clients and \$40 for non-clients and a three-hour workshop at \$45 per participant for clients and \$55 for non-clients for workshops located in Santa Rosa. Our rates are only slightly increased for any workshops we offer in Eureka or Santa Cruz to account for travel costs. All workshops include extensive reference materials. I believe the quality and cost of SCLS workshops are unmatched in the area of preventative school law.

Our office is continuing to partner with the California Association of School Business Officials (“CASBO”) to have a number of our workshops certified for awards of CASBO CEUs. Our workshop list notes the workshops for which participants may receive CEUs approved by CASBO.

In addition, our partnership with the California Association of School Psychologists (“CASP”) has also continued, which allows many of our workshops to count towards Continuing Education Units (“CEUs”) for Licensed Educational Psychologists (“LEPs”), Licensed Professional Clinical Counselor (“LPCCs”), Licensed Marriage and Family Therapist (“LMFTs”), Licensed Clinical Social Worker (“LCSW”), and Nationally Certified School Psychologist (“NCSP”). Our workshop list notes the workshops for which participants may receive CEUs. Register either by telephone or on our website for the workshop you would like to attend and indicate whether you would like to obtain CEUs. At the workshop there will be an additional form to complete and a sign-in sheet. Lastly, please note there is an additional \$15 fee for the CEUs, which will go to CASP.

Please find attached a schedule of 2019-2020 workshops available for attendance by registering with our office. Please note that the list may be revised based on our clients’ needs and the needs of the office. The workshop list may be also found at: <http://www.sclscal.org/workshops>. Please contact me if you would like to arrange for a workshop for your district on a specific topic.

On behalf of all of the attorneys at SCLS we thank you for your continued support of our joint powers authority public law organization!