



**SCHOOL & COLLEGE LEGAL SERVICES**  
**OF CALIFORNIA**

**Santa Rosa Office**

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**2019-2020 Workshops**

as of January 24, 2020

**Sonoma County Office of Education 5340 Skylane Blvd., Santa Rosa, CA 95403**

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
February 4, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Public Contracting <sup>2</sup>	Erin E. Stagg & Jennifer Henry	<b>K-12/CCD</b> Superintendents, Business Managers, and Facility Directors	Oak Room
February 12, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Preschool Special Education Issues <sup>1,2</sup>	Jennifer E. Nix	<b>K-12</b> School Site Administrators	Oak Room
February 25, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Review of New Legislation for 2020 <sup>2</sup>	Carl D. Corbin	<b>K-12</b> Board Members and Superintendents	Oak Room
April 8, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Legal Issues Associated with Individualized Transition Plans <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> Special Education Staff	Oak Room
April 14, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Student Discipline Including Special Education <sup>1</sup>	Carl D. Corbin & Sarah Hirschfeld- Sussman	<b>K-12</b> Administrators, school psychologists, and special education teachers	Oak Room
April 16, 2020 9:00 a.m. - 3:00 p.m. \$75 clients/\$85 non-clients (Lunch will be served.)	Employee Health Leave Rights and Employer Responsibilities <sup>2</sup>	Nancy L. Klein & Kaitlyn A. Schwendeman	<b>K-12/CCD</b> Any administrator or employee responsible for monitoring or approving employee leaves or for providing notices related to health leaves	Oak Room

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
April 22, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Legally Defensible Practices Regarding Section 504 of the Rehabilitation Act of 1973 <sup>1</sup>	Carl D. Corbin	<b>K-12</b> All certificated staff would benefit, especially Administrators and School Psychologists	Oak Room
May 6, 2020 9:00 a.m. - 11:00 a.m. \$30 clients/\$40 non-clients	Sexual Harassment Prevention Training <sup>2</sup> Combined 2 hours for supervisors and 1 hour for non-supervisors	Monica D. Batanero & Sarah Hirschfeld-Sussman	<b>K-12/CCD</b> Supervisory personnel including District Board Members and non supervisors	Oak Room

**Workshop dates and times subject to change.**

Check <http://www.sclscal.org> for more details regarding the above programs and registration.

<sup>1</sup> This course meets the qualifications for continuing education credit for LEPs, LPCCs, LMFTs, LCSWs, and NCSP. It also qualifies for hours of continuing professional development for Nationally Certified School Psychologists under provider number 1025. The California Association of School Psychologists maintains responsibility for the program and its content. Participants in this training will earn Continuing Education Units – one unit hour per hour of instruction at the workshop - which can be used toward CASP certification. If you wish to receive credit, add “CEU” after your last name at the time of registration for the workshop. Each registrant wishing to receive credit must submit at the time of the workshop, a check for \$20 made out to CASP and a completed CASP form which SCLS will provide. This payment is separate and in addition to the workshop fee which is paid to SCLS. SCLS will submit the checks and forms for CEU’s to CASP.

<sup>2</sup> Participants in this training will earn Continuing Education Units for the total length of the workshop, which can be used towards California Association of School Business Officials CASBO certification.

**\*\*Workshop is sponsored by the Sonoma County Office of Education. Please visit [www.scoe.org](http://www.scoe.org) for registration.**

Advance reservations are necessary and space is limited. You may register on our website at [www.sclscal.org](http://www.sclscal.org), by calling Linda at (707) 524-2690, or by email to [register@sclscal.org](mailto:register@sclscal.org). The workshop fee must be paid prior to the workshop date and can be done by mailing checks payable to School and College Legal Services to 5350 Skylane Blvd., Santa Rosa, CA 95403 or by faxing a purchase order made out to School and College Legal Services to (707) 578-0517.

**The workshop fee will be charged for cancellations received less than seven days prior to the date of the workshop.  
If you are attending this workshop and are an individual with a disability who needs a special accommodation to participate, please call  
Linda Lowe at (707) 524-2690 at least 48 hours in advance of the workshop.**

**Humboldt County Office of Education 901 Myrtle Ave., Eureka, CA 95501**

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
March 3, 2020 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Review of New Legislation Impacting Education for 2020 <sup>2</sup>	Carl D. Corbin	<b>K-12</b> Board Members and Superintendents	Redwood Room
April 1, 2020 9:00 a.m. - 12:00 p.m. \$50 clients/\$60 non-clients	Collective Bargaining: Everything District Negotiators Need to Know <sup>2</sup>	Kaitlyn A. Schwendeman	<b>K-12/CCD</b> Negotiating Team Members	Annex
April 8, 2020 9:00 a.m. - 3:00 p.m. \$80 clients/\$90 non-clients (Lunch will be served.)	Employee Health Leave Rights and Employer Responsibilities <sup>2</sup>	Nancy L. Klein	<b>K-12/CCD</b> Any administrator or employee responsible for monitoring or approving employee leaves or providing notices related to health leaves	Redwood Room
April 21, 2020 1:00 p.m. - 4:00 p.m. \$50 clients/\$60 non-clients	Legal Issues Associated with Individualized Transition Plans <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> Special Education Staff	Redwood Room

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**Mendocino County Office of Education 2240 Old River Road, Ukiah, CA 95482**

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
February 27, 2020 10:30 a.m. - 12:00 p.m. \$30 clients/\$40 non-clients	Student Immunizations: Legal Issues & New Legislation	Carl D. Corbin	<b>K-12</b> School district administrators, board members and school site leaders	River Room
February 28, 2020 1:30 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Student Discipline Including Special Education Issues <sup>1</sup>	Carl D. Corbin	<b>K-12</b> Administrators, school psychologists, and special education teachers	River Room
March 4, 2020 10:00 a.m. - 12:00 p.m. \$30 clients/\$40 non-clients	Confidentiality & Record Retention/Destruction 101 <sup>2</sup>	Erin E. Stagg	<b>K-12/CCD</b> Administrators, Deputy/Asst. Administrators, Business Managers, and lower-level administrative staff	River Room
March 4, 2020 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Public Contracting <sup>2</sup>	Erin E. Stagg	<b>K-12/CCD</b> Superintendents, Business Managers, and Facility Directors	River Room
March 31, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Collective Bargaining: Everything District Negotiators Need to Know <sup>2</sup>	Kaitlyn A. Schwendeman & Sarah Hirschfeld-Sussman	<b>K-12/CCD</b> Negotiating Team Members	River Room
April 7, 2020 1:00 p.m. - 4:00 p.m. \$50 clients/\$60 non-clients	Evaluations, Investigations, and Drafting Letters of Reprimand for Employees	Monica D. Batanero	<b>K-12</b> Staff that Supervise Employees and/or Conduct Investigations	River Room
April 9, 2020 9:00 a.m. - 11:00 a.m. \$35 clients/\$45 non-clients	Sexual Harassment Prevention <sup>2</sup>	Kaitlyn A. Schwendeman	<b>K-12/CCD</b> Supervisory personnel including District Board Members and non-supervisors	River Room

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
April 17, 2020 9:00 a.m. - 12:00 p.m. \$45 clients/\$55 non-clients	Common Special Education Mistakes Leading to Litigation <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> Special Education Staff	River Room
April 20, 2020 10:00 a.m. - 12:00 p.m. \$30 clients/\$40 non-clients	How to Respond to a Public Records Act Request <sup>2</sup>	Erin E. Stagg	<b>K-12/CCD</b> Administrators, Deputy/Asst. Administrators, Business Managers, and lower-level administrative staff	River Room
April 20, 2020 1:00 p.m. - 4:00 p.m. \$45 clients/\$55 non-clients	Brown Act, Ethics, and Conflicts of Interest <sup>2</sup>	Erin E. Stagg	<b>K-12/CCD</b> Board Members, Administrators, Deputy/Asst. Administrators, and Business Managers	River Room
April 22, 2020 9:00 a.m. - 3:00 p.m. \$75 clients/\$85 non-clients (Lunch will be served.)	Employee Health Leave Rights and Employer Responsibilities <sup>2</sup>	Nancy L. Klein	<b>K-12/CCD</b> Any administrator or employee responsible for monitoring or approving employee leaves or providing notices related to health leaves	River Room
April 29, 2020 1:00 p.m. - 5:00 p.m. \$60 clients/\$70 non-clients	Comprehensive Review and Practical Guidance on Student Discipline <sup>1</sup>	Monica D. Batanero	<b>K-12</b> All school site and district administrators who have student discipline responsibilities	River Room

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**Santa Cruz County Office of Education 400 Encinal St., Santa Cruz, CA 95060**

DATE	TITLE	PRESENTER	INTENDED AUDIENCE	LOCATION
January 24, 2020 10:00 a.m. - 1:00 p.m. \$50 clients/\$60 non-clients	Layoffs 101 (Certificated & Classified)	Carl D. Corbin	<b>K-12</b> Staff responsible for layoffs.	Tech Center Conference Room
February 18, 2020 9:00 a.m. - 12:00 p.m. \$50 clients/\$60 non-clients	Common Special Education Mistakes Leading to Litigation <sup>1</sup>	Jennifer E. Nix	<b>K-12</b> Special Education Staff	Tech Center Conference Room
May 5, 2020 10:00 a.m. - 4:00 p.m. \$80 clients/\$90 non-clients (Lunch will be served.)	Employee Health Leave Rights and Employer Responsibilities <sup>2</sup>	Nancy L. Klein	<b>K-12/CCD</b> Any administrator or employee responsible for monitoring or approving employee leaves or for providing notices related to health leaves	Tech Center Conference Room

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