



# SCHOOL & COLLEGE LEGAL SERVICES OF CALIFORNIA

*A Joint Powers Authority  
serving school and college  
districts throughout the  
state.*

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## MEMORANDUM

**To:** All Clients  
**From:** Mr. Michael Davies-Hughes, SCLS JPA Board President  
**Date:** August 4, 2023  
**Re:** SCLS General Counsel Appointment

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On behalf of the JPA Board of School and College Legal Services (“SCLS”), I am pleased to share that we have selected Danielle Houck for the position of General Counsel.

Ms. Houck, who served as General Counsel for San Francisco Unified for the past 8 years, brings a wealth of management and legal experience to SCLS. Throughout her legal career, Ms. Houck has represented both large and small school districts and county offices of education, providing advice on a wide range of legal issues, including labor and employment, governance, Title IX, conflicts of interest, and compliance with the Brown Act and the Public Records Act.

We believe we have found the right person to lead the dedicated and talented team of attorneys at SCLS; ensuring that SCLS continues to grow and thrive in service of its clients.

Through a comprehensive interview and selection process, Ms. Houck was appointed as General Counsel by the Board following the resignation of Jennifer Nix. On Thursday, August 3, the Board approved a contract with Ms. Houck through the 2023-2024 school year.